

December 12, 2012
3:00 p.m.
B1 Room 104

Assessment Coaching Team Meeting

Chair: Dixon Boyles

Vice Chair: Laurie Weston

Membership: Dixon Boyles, Phylcia Bridgers, Caroline Hardee, Thomyka Holloman, Marcia Norwood, Sandra Pinkham, Adrienne Smith, Gretchen Thompson, and Laurie Weston

Members Absent: N/A

Minutes from Meeting (September 23, 2013)

Agenda Item

- I. **Presenter:** Dixon Boyles
 - a. Acknowledgement of members present, absent and those that are no longer serving on the committee
- II. **Presenter:** Dixon Boyles
 - a. Assessment Template handout reviewed. Boyles discussed a list of FAQs associated related to Assessment template.
- III. **Presenter:** Dixon Boyles
 - a. Review Committee Tasks
 - i. Committee Task handout reviewed
- IV. **Presenter:** Dixon Boyles
 - a. SACS CS 2.6, 2.10, 2.12, 3.3.1, 3.3.3.1, and 3.5.1
 - i. Committee members reviewed outlined SACS
 - ii. Committee members discussed practices within their areas.
- V. **Presenter:** Dixon Boyles
 - a. 3.3.1 Timelines
 - i. Professional Timeline handout Reviewed
 - ii. BCCC 5 Year Interim Report Time Line handout reviewed